

# **Professional Indemnity and Broadform Liability Policy**







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# General Information & Important Notices

# How We protect your privacy

We use information provided by **Our** customers to allow **Us** to offer **Our** products and services. This means **We** may need to collect **Your** personal information, and sometimes sensitive information about **You** as well (for example, **Your** claims history). **We** will collect this information directly from **You** where possible, but there may be occasions when **We** collect this information from someone else.

We will only use Your information for the purposes for which it was collected, other related purposes and as permitted or required by law. You may choose not to give Us Your information, but this may affect Our ability to provide You with insurance cover.

**We** may share this information with government and law enforcement bodies if required by law and others who provide services to **Us** or on **Our** behalf, some of which may be located outside of Australia.

By applying for, using or renewing any of **Our** products or services, or providing **Us** with **Your** information, **You** agree to this information being collected, held, used and disclosed as set out in this **Policy**.

You can access **Our** privacy policy at <u>www.plusindemnity.au/privacy-policy</u>.

You can access the insurers privacy policies on their websites at:

https://www.markel.com/privacy-policy or

www.zurich.com.au/important-information/privacy

# **General Insurance Code of Practice**

The Insurance Council of Australia Limited has developed the General Insurance Code of Practice ("the Code"), which is a voluntary self- regulatory code. The Code aims to raise the standards of practice and service in the insurance industry.

Lloyd's has adopted the Code on terms agreed with the Insurance Council of Australia. Zurich Australian Insurance Limited (Zurich), ABN 13 000 296 640, AFS Licence Number 232507 is a signatory to the Code. For further information on the Code please visit www.codeofpractice.com.au.

The Code Governance Committee (CGC) is an independent body that monitors and enforces insurers' compliance with the Code. For more information on the Code Governance Committee (CGC) go to <u>www.insurancecode.org.au</u>.

# **Complaints and disputes**

If you have any concerns or wish to make a complaint in relation to this policy, our services or your insurance claim, please let us know and we will attempt to resolve your concerns in accordance with our Internal Dispute Resolution procedure. Please contact Our Complaints Officer detailed below in the first instance:

Complaints officer

#### Pacific Indemnity Underwriting Solutions Pty Ltd trading as Plus Indemnity (Plus Indemnity)

Level 3, 84 William Street Melbourne 3000 PO Box 2 Collins Street West, Melbourne 8007 Email: <u>admin@plusindemnity.au</u> Phone: 03 9939 9977 We will acknowledge receipt of Your complaint and do our utmost to resolve the complaint to Your satisfaction within 10 business days.

Where **You** have a complaint in relation to Policy A – Professional Indemnity Policy and if **We** cannot resolve **Your** complaint to **Your** satisfaction, **We** will escalate **Your** matter to Lloyd's Australia who will determine whether it will be reviewed by their office or the Lloyd's UK Complaints team.

Lloyd's contact details are:

Lloyd's Australia Limited Email: idraustralia@lloyds.com Telephone: (02) 8298 0783 Post: Suite 1603 Level 16, 1 Macquarie Place, Sydney NSW 2000

A final decision will be provided to **You** within 30 calendar days of the date on which **You** first made the complaint unless certain exceptions apply.

You may refer Your complaint to the Australian Financial Complaints Authority (AFCA), if Your complaint is not resolved to Your satisfaction within 30 calendar days of the date on which You first made the complaint or at any time. AFCA can be contacted as follows:

Freecall: 1800 931 678 Email: <u>info@afca.org.au</u> Post: GPO Box 3 Melbourne VIC 3001 Website: <u>www.afca.org.au</u>

Your complaint must be referred to AFCA within 2 years of the final decision, unless AFCA considers special circumstances apply. If Your complaint is not eligible for consideration by AFCA, You may be referred to the Financial Ombudsman Service (UK) (if it is in relation to Policy A – Professional Indemnity Policy) or You can seek independent legal advice. You can also access any other external dispute resolution or other options that may be available to You.

The **Insurers** of this Policy A – Professional Indemnity Policy agree that:

if a dispute arises under this **Policy**, this **Policy** will be subject to Australian law and practice and the **Insurers** will submit to the jurisdiction of any competent Court in the Commonwealth of Australia; any summons notice or process to be served upon the **Insurers** may be served upon:

Lloyd's Underwriters' General Representative in Australia Suite 1603 Level 16 1 Macquarie Place Sydney NSW 2000 who has authority to accept service on the **Insurers'** behalf;

if a suit is instituted against any of the **Insurers**, all **Insurers** of this **Policy** will abide by the final decision of such Court or any competent Appellate Court.





Where **You** have a complaint in relation to Policy B – Broadform Liability Policy or service **You** have received from Plus Indemnity, please contact **Us** on the above details for Plus Indemnity to initiate **Your** complaint with **Us**. **Our** staff will help **You** in any way they can. If they are unable to satisfy **Your** concerns, they will refer the matter to their supervisor or manager. If the manager cannot resolve the matter, the manager will escalate the matter to **Our** Internal Dispute Resolution Department.

Details of **Our** internal dispute resolution process are available from **Our** office.

**We** expect our internal dispute resolution process to deal fairly and promptly with **Your** complaint, however, **You** may take **Your** complaint to the Australian Financial Complaints Authority (AFCA) at any time.

AFCA is an independent external dispute resolution scheme. Zurich is a member of this scheme and agrees to be bound by its determinations about a dispute. AFCA provides fair and independent financial services complaint resolution that is free to **You**.

Their contact details are provided above.

If **Your** complaint or dispute falls outside the AFCA Rules, **You** can seek independent legal advice or access any other external dispute resolution options that may be available to **You**.

In the event of a claim arising under this **Policy** notice should be given as soon as possible to:

#### **Plus Indemnity**

Level 3, 84 William Street Melbourne 3000 PO Box 2 Collins Street West, Melbourne 8007 Email: <u>claims@plusindemnity.au</u>

#### **Intermediary Remuneration**

Plus Indemnity pays remuneration to insurance intermediaries when **We** issue, renew or vary a policy the intermediary has arranged or referred to **Us**. The type and amount of remuneration varies and may include commission and other payments. If **You** require more information about remuneration **We** may pay **Your** intermediary **You** should ask **Your** intermediary.

#### We, Us and Our

For the purposes of this **Policy**, '**We**', '**Us**', and '**Our**' means PLUS Indemnity, ABN 14 606 511 639 - on behalf of the **Insurers**.

The **Insurers** of this product are set out in the definition of "**We** or **Us** or **Our**" in this **Policy**.

To the extent that any policy is jointly issued on a co-insurance basis then each **Insurer** provides cover under the same terms and conditions but with a limited share of liability as per the percentage stated in the definition of "**We** or **Us** or **Our**" in this policy and the associated provision headed 'Several Liability'.

#### **About Plus Indemnity**

Plus Indemnity ABN 14 606 511 639, specialises in general insurances (including professional indemnity, malpractice insurance, information & communication technology, general liability and similar insurance products). PLUS Indemnity's Australian Financial Service Licence number is 480863.

Plus Indemnity issues and administers the **Policy** (including handling and settlings claims). In arranging this insurance **Policy**, Plus Indemnity is acting as an agent of the **Insurers** and not as **Your** agent.

#### Wholesale only

Plus Indemnity is only licensed to offer or provide General Insurance products or services which do not include any of the following types of General Insurance (which are defined by the *Corporations Act 2001* (Cth) as "retail"): Motor Vehicle, Home Building, Home Contents, Sickness and Accident, Consumer Credit, Travel, Personal or Domestic Property, Medical Indemnity or any other kind of General Insurance which has been prescribed by the Corporations Regulations.





# Policy A - Professional Indemnity Policy

# **Insuring Clauses**

We will pay to You or on Your behalf all awards of damages and awards of claimants costs against You resulting from any Claim for Civil Liability arising from the provision of Professional Services by or on behalf of the Named Insured.

We do this only for Claims which:

- a) are made against **You** during the **Period of Insurance;** and
- b) **We** are told about in writing as soon as reasonably possible during the **Period of Insurance**; and
- c) arise out of an act error or omission after the Retroactive Date, if any, specified in the **Schedule**.

We will also pay on Your behalf (and as needed, advance) Claim Investigation Costs for Covered Claims. We are not however obliged to defend, or to continue to defend, any Claim or pay, or continue to pay, Claim Investigation Costs, once the Policy Limit (or the Sub Limit, as the case may be) has been exhausted.

All **Cover** provided under this **Policy** is subject to the Insuring Clauses and all the **Policy** terms, conditions, exclusions and limits contained in or endorsed on this **Policy** and the payment of the Gross Premium stated in the **Schedule**.

# **Insuring Clause clarifications**

For clarity, and subject to the terms, conditions, exclusions and limits of the **Policy**, **Civil Liability Covered** by this **Policy** includes (but is not necessarily limited to) liability arising from the provision of **Professional Services** for the following:

- Breach of professional duty;
- Breach of confidentiality;
- Breach of privacy;
- Breach of fiduciary duty;
- Defamation;
- Loss of or damage to **Documents** (to the full **Policy Limit**);
- Liability for the dishonest, fraudulent, criminal or malicious acts or omissions of persons for whom You are responsible

   vicarious liability (subject to the Additional Special Provisions for Misappropriation of Money, Dishonesty and Fraud);
- Intellectual Property breaches;
- Breaches of the consumer protection provisions of the Competition and Consumer Act 2010 (Cth) and corresponding consumer protection provisions of New Zealand and Australian state and territories Fair Trading legislation and any antecedents to any of this legislation (but not for criminal liability in respect of any such matters);
- Misleading and deceptive conduct breaches under the Australian Securities and Investments Commission Act 2001 (Cth);

- Vicarious Liability;
- Unintentional breaches of warranty of authority.

# **Extensions**

Each of the following extensions automatically applies unless otherwise stated in the endorsements or the **Schedule**. Each of the extensions is subject to the Insuring Clause and all other terms, exclusions, conditions and the **Policy Limit** of this **Policy** unless otherwise expressly stated.

# **Compensatory Penalties**

Notwithstanding the Punitive & Exemplary & Liquidated Damages exclusion, **We Cover Claims** for **Compensatory Civil Penalties**. **Our** total liability for the payment of **Compensatory Civil Penalties** under the **Policy** shall not exceed \$250,000 in the aggregate, which is included within and not in addition to the **Policy Limit**.

However, We will not be liable to Cover You for any Compensatory Civil Penalty:

- a) that We are legally prohibited from indemnifying; or
- b) based upon, attributable to or in consequence of any:
  - wilful, intentional or deliberate failure to comply with any lawful notice, direction, enforcement action or proceeding under any legislation; or
  - (ii) gross negligence or recklessness; or
  - (iii) any requirement to pay taxes, rates, duties, levies, charges, fees or any other revenue charge or impost.

A separate **Excess** will apply to each **Compensatory Civil Penalty** payable under this extension.

# Costs of responding to third party claims for equitable relief

In so far as an action for equitable relief is brought against You while this **Policy** is in force (arising from the provision of **Professional Services** by or on behalf of the **Named Insured**) and **We** are told about this in writing as soon as reasonably possible while this **Policy** is in force, then **We** will also pay on **Your** behalf (and as needed, advance) the **Claim Investigation Costs** of any such action.

# Enquiries – legal costs cover – including for regulatory, licensing, disciplinary or coronial enquiries

For those **Enquiries** of which **You** first become aware (and of which **We** are told about in writing as soon as reasonably possible) while this **Policy** is in force, **We Cover You** and **Your Employees** up to \$250,000 in the aggregate in respect of **Claim Investigation Costs** for **Your** representation at any such **Enquiry**. This **Cover** does not extend to paying **Your** regular or overtime wages, salaries or fees, or those of **Your Employees**.

The **Excess** applicable to the **Cover** provided under this extension is the **Excess** stated in the **Schedule**.





# **Court Attendance Costs**

For any person described in a) and b) below who is required to physically attend at Court for the purposes of giving evidence as a witness in connection with a **Covered Claim**, then it is agreed that **Claim Investigation Costs** will include the following payments, per day on which attendance in court is required:

- a) Payable to any **Principal** or **Former Principal -** \$500
- b) Payable to any **Employee -** \$250

No Excess shall apply to this extension of the Policy.

# **Public Relations Cover**

We will pay the reasonable and necessary fees, costs and expenses of a public relations consultant retained by **You** with Our prior written consent (which shall not be unreasonably delayed or withheld) to design and implement a Publicity Campaign approved by Us, which is designed to prevent or mitigate damage to **You**r reputation in consequence of a Covered Claim arising from the provision of Professional Services.

**Our** total liability for the payment of such fees, costs and expenses of a public relations consultant under the **Policy** shall not exceed a **Sub Limit** of \$50,000 in the aggregate, which is included within and not in addition to the **Policy Limit**.

Notwithstanding the **Policy Excess** specified in the **Schedule**, the **Excess** applicable to the cover provided under this extension is \$1,000 for each and every **Publicity Campaign**.

# **Contractual Liability Defence Costs**

Notwithstanding the exclusion for contractual warranties and guarantees within this **Policy We** will **Cover You** for all **Claim Investigation Costs** which **We** consider reasonable and necessary in defending **You** against any **Claim** which:

- a) is made against You while this Policy is in force; and
- b) **We** are told about in writing as soon as reasonably possible while this **Policy** is in force; and
- c) arise from an act, error or omission on or after the Retroactive Date as specified in the **Schedule** which arise out of:
  - (i) a liability under a contractual warranty, guarantee or undertaking; or
  - (ii) a breach of an indemnity and/or hold harmless term of a written contract,

to the extent that such liability or breach resulted from **Your** act, error or omission in the performance or provision of **Professional Services**.

**Our** total liability for the payment of such legal costs and expenses under the **Policy** shall not exceed a **Sub Limit** of \$100,000 in the aggregate, which is included within and not in addition to the **Policy Limit**.

# **Privacy Remediation Expenses**

We will pay, on Your behalf, Privacy Remediation Expenses in respect of a privacy breach event which is notified to Us during the Period of Insurance, subject to a Sub Limit of \$100,000 any one privacy breach event and in the aggregate for all such privacy breach events.

# **Vicarious Liability**

The performance of **Professional Services** by **You** includes, for the purpose of this **Policy**, acts, errors or omissions of **Your** agents or consultants while undertaking work pursuant to the contract with **You** which is reasonably incidental to **Your Professional Services** and for which **You** are liable. Such agents and consultants, however, are not **Covered** by this **Policy**.

# **Continuous Cover**

We Cover You for any Claim, otherwise Covered by this Policy, arising from a Known Circumstance (notwithstanding the exclusion for Claims arising from Known Circumstances within this Policy) if:

- a) there has been no fraudulent non-disclosure or fraudulent misrepresentation in respect of such **Known Circumstance**; and
- b) We were Your professional liability insurer when You first knew of such Known Circumstance; and
- c) **We** continued without interruption to be **Your** professional liability insurer up until this **Policy** came into effect; and
- had We been notified by You of the Known Circumstance when You first knew of it, You would have been entitled to Cover under the policy in force at that time but are not now entitled to be Covered by that policy, and You would (but for the Claims or Facts Which May Give Rise To Any Claim or Loss or Liability or Enquiry exclusion of this Policy) otherwise be Covered under this Policy; and
- e) neither the **Claim** nor **Known Circumstance** have previously been notified to **Us** or to any other insurer.

If **You** were entitled to have given notice under any other policy of insurance but did not (for whatever reason) and have therefore lost an entitlement to indemnity, then this Continuous Cover extension does not apply to provide indemnity under this **Policy** to the extent that indemnity would have otherwise been available to **You** had you provided the notice required under that other policy of insurance.

We may reduce the amount We pay out under this extension by an amount that fairly represents the extent to which **Our** interests were prejudiced in consequence of any delayed notification to Us.

The **Policy Limit** of the **Cover We** provide under this provision is the lesser available under the terms of the policy in force at the earlier time referred to in paragraph d) above, or under this **Policy**. The terms of this **Policy** otherwise apply.





# Prior Corporate Entities and Former Subsidiaries - Run-off Cover

This **Policy** extends to **Cover** (as if they were **You**):

- a) corporate entities through which the Named Insured previously traded, in the course of the provision of Professional Services, provided that those corporate entities are still owned by the Named Insured; and
- b) any of **Your** former **Subsidiary** companies or other former incorporated entities,

provided that such Cover shall only apply in respect of:

- (i) **Claims** arising from the provision of **Professional Services**; and
- acts, errors or omissions which occurred after the Retroactive Date specified in the Schedule and prior to the date on which such Subsidiary ceased to be Your Subsidiary or ceased to trade.

This extension of **Cover**, however, is subject to receipt by **Us**, at the time of any such **Claim**, of an express written request from the **Named Insured** under the **Policy** to so extend the **Policy Cover**.

# **Mergers & Newly Acquired Subsidiaries**

This **Policy** extends to **Cover** entities (practicing in the same professional discipline as **You**) in respect of **Claims** arising from the provision of **Professional Services** of substantially the same type as those **Covered** by this **Policy**, which are merged with or acquired by **You** while this **Policy** is in force. This **Cover** is only an interim **Cover** for a maximum of thirty days from the date of the merger or acquisition (or until the **Policy** expires if that is sooner). **We** may agree to extend this period (subject to additional premium) after receipt of a satisfactory underwriting submission in respect of the merged or acquired entity. The Retroactive Date for such **Cover** is deemed to be the date of the merger with or acquisition by **You** unless **We** otherwise agree in writing.

# Run-off cover until policy expiry date following mergers, acquisitions and winding up

In the event that a **Run-Off Event** occurs to **You** during the **Period of Insurance** specified in the **Schedule**, then the **Cover** provided by this **Policy** shall continue until the expiry date of this **Policy** but only in respect of any **Claim** otherwise **Covered** by this **Policy** arising from any act, error or omission prior to the date of the **Run-Off Event**.

# Cover to Spouse, domestic partner, Estates, Administrators & Executors and Legal Representatives

If **You**, or anyone entitled to Cover under this Policy, dies or becomes legally incompetent or insolvent, We Cover **You**r spouse, domestic partner, estate, legal representative or assigns, or the party entitled to Cover, to the same extent as Cover would otherwise have been available to **You**, but only in respect of **You**r acts, errors or omissions and not of the spouse, domestic partner, estate, administrator, executor, legal representatives or assigns.

# **Non-Renewal Extended Notification Period**

- a) In the event that this **Policy** is not renewed or is cancelled for any reason, other than fraud or non-payment of premium, then **You** have until such time that **You** effect another insurance policy which **Covers** substantially the same risk as this **Policy**, either with **Us** or any other insurer(s), or a period of thirty (30) days commencing on the day immediately following expiry/cancellation of this **Policy**, whichever is sooner, to notify **Us** of any **Claims** made against **You** while this **Policy** is in force.
- b) **Cover** under this extension:
  - (i) does not reinstate or increase the **Policy Limit** or extend the **Period of Insurance**;
  - (ii) will only apply to acts, errors or omissions committed or alleged to have been committed by You before the end of the Period of Insurance or the cancellation date of this Policy where this Policy has been cancelled; and
  - (iii) is limited to Claims and Enquiries arising from an act, error or omission which occurred on or after the Retroactive Date specified in the Schedule.

# **Joint Venture**

- a) If the name of a **Joint Venture** is specified in the **Schedule**, then **We Cover You** for **Your** individual and joint liability in respect of that **Joint Venture** as otherwise **Covered** by this **Policy**.
- b) If the name of the Joint Venture is not specified in the Schedule then We Cover You only for Your acts, errors or omissions arising from the provision of Professional Services as otherwise Covered by this Policy.

# What is not Covered

We do not Cover You for or in respect of:

# Claims or Facts Which May Give Rise To Any Claim or Loss or Liability or Enquiry

**Claims**, or facts which may give rise to any **Claim** or loss or liability or **Enquiry**:

- a) known to You at the inception date of this Policy; or
- b) arising from a Known Circumstance; or
- c) directly or indirectly based upon, attributable to, or in consequence of any Known Circumstance or known Claims, losses, liabilities or Enquiries; or
- d) disclosed in the **Proposal** or arising from or associated with facts or circumstances disclosed in the **Proposal**; or
- e) if the **Policy** is endorsed or amended mid term, arising from a **Known Circumstance** (as at the effective date of the amendment or endorsement) to the extent that the **Claim** would not have been **Covered** by the **Policy** before such amendment or endorsement.





# **Foreign Courts**

#### Claims:

- a) first brought in or determined pursuant to the laws of, the United States of America or the Dominion of Canada, or their territories or protectorates; or
- b) arising out of the enforcement of judgments, orders or awards obtained in or determined pursuant to the laws of the United States of America or the Dominion of Canada, or their territories or protectorates; or
- c) where the proper law of the United States of America or the Dominion of Canada, or their territories or protectorates is applied to any of the issues in any **Claim** or **Covered Claim**, **Covered** by this **Policy**.

#### Assumed duty or obligation

#### Claims:

- a) which allege a liability under a contractual warranty, guarantee or undertaking (unless the liability would have existed regardless of the contractual warranty, guarantee or undertaking); or
- b) which arise from circumstances where a right of contribution or indemnity has been given up by **You**; or
- c) which arise from circumstances where someone has done work or provided services under an arrangement or agreement with **You** which limits any potential right for **You** to receive contribution or indemnity from that person; or
- which arise from any Civil Liability which You agree to accept in connection with the provision of the Professional Services which is more onerous than that which You would otherwise have at common or statute law; or
- e) which arise from any business not conducted for or on behalf of the **Named Insured**.

# **Related parties**

Claims against any of You brought by or on behalf of:

- a) any other of You; or
- any company in respect of which You or any person or party specified in a) above holds (beneficially or otherwise) more than 10% of the voting shares or rights and/or an executive role; or
- c) any trust in respect of which **You** or any person or party specified in a) above is a trustee and/or beneficiary and/or has a direct or indirect financial interest; or
- d) any other person, firm or incorporated body having control of over 10% or more of the voting shares or rights or an executive role in the operation of the **Named Insured**.

# **Refund of Professional Fees and Trading Debts**

#### Claims:

- a) for (or calculated by reference to) the refund of professional fees or charges (by way of damages, offset or otherwise); or
- b) for the costs and expenses incurred by **You** or on **Your** behalf in complying with any contractual obligations or making good any faulty product; or
- c) directly or indirectly arising from the provision of cost guarantees, estimates of probable costs, estimates of probable financial savings or contract price or cost estimates being exceeded; or
- d) related to a liability to pay trading debts, or the repayment of any loan.

# Profit

Any forgone or un-realised profit. In particular, there is no **Cover** under this **Policy** for any component of profit which would have been derived or derivable by **You** from the sale or supply of any goods, services or rights by **You** or on **Your** behalf.

#### Insolvency

Liability or loss directly or indirectly arising out of **Your** insolvency, bankruptcy or liquidation.

# **Goods & Workmanship**

Claims directly or indirectly arising from:

- a) the manufacture, maintenance, installation, assembly, processing, sale, supply or distribution of goods or products by **You** or on **Your** behalf; or
- b) workmanship in manufacture, fabrication, construction, erection, installation, assembly, alteration, maintenance, servicing, remediation, repair, demolition or disassembly (including any materials, parts or equipment furnished in connection therewith) by **You** or on **Your** behalf; or from supervision of such workmanship by any of **You**.

# Employers Liability, Directors' & Officers' Liability, Occupier's Liability, Motor, Marine, Aircraft

#### Claims:

- a) directly or indirectly based upon, attributable to or in consequence of **Your** liability as an employer; or
- b) for bodily injury (including mental anguish or emotional distress), sickness, disease or death of any employee, apprentice, contractor, volunteer or any worker who is under Your direction, control and/or supervision or for whose workplace safety You are responsible; or
- arising out of or in respect of actual or alleged unlawful discrimination (or other unlawful act, error or omission) by any of **You** against any employee or employment applicant; or





- d) arising out of or in respect of actual or alleged acts errors or omissions of any of **You** who is a director or officer of any incorporated body and while acting in that capacity; or
- e) arising from occupation (or alleged occupation) of land or buildings by any of **You**; or
- arising from or in respect of Your liability as an owner or operator of any aircraft, marine craft or motor vehicles of any kind.

# **Punitive & Exemplary & Liquidated Damages**

For punitive, aggravated or exemplary or liquidated damages or for fines or penalties. Further, this **Policy** does not provide **Cover** for any investigation or defence costs associated with such damages, fines or penalties.

# Intentional or Dishonest Damage or Loss

Intentional or dishonest damage or loss:

- arising from Your acts, errors, omissions or conduct, or acts, errors, omissions or conduct by a party otherwise entitled to Cover under this Policy, with the intention (or with reckless disregard for the consequences) of either:
  - causing loss, damage or injury (including mental or emotional damage); or
  - depriving a third party (or another of **You**) of a tangible or intangible asset or thing to which they are entitled; or
- b) arising from any wilful breach of any statute, contract or duty by **You**; or
- c) arising from **Your** fraudulent or dishonest or criminal or malicious acts or omissions or conduct.

This exclusion does not restrict **Cover** otherwise provided under the **Policy** for vicarious liability for the dishonest, fraudulent, criminal or malicious acts or omissions of persons for whom **You** are responsible.

# **De-Registration**

**Claims** arising from acts, errors or omissions by or on **Your** behalf which occurred at a time when a statutory registration or licence (which was required by law in order for **You** to be entitled to practice or provide the **Professional Services**) was not held, was cancelled or suspended or was otherwise not current or valid for the **Professional Services** provided.

#### Asbestos

**Claims** which would not have arisen but for the existence of asbestos.

#### **Radioactivity & Nuclear Hazards**

#### Claims arising from:

- a) ionising radiations or contamination by radioactivity from any nuclear material; or
- b) the hazardous properties of any nuclear explosive, assembly or component.

#### War & Uprisings

Claims arising directly from:

- a) war, invasion, acts of foreign enemies, civil or military uprisings, hostilities (even if war is not declared), or government power being taken unlawfully; or
- b) property being taken, damaged or destroyed by a government or public or local authority.

#### Terrorism

**Claims** directly or indirectly caused by, contributed to by, resulting from or arising out of or in connection with:

- a) any act of **Terrorism** regardless of any other cause or event contributing concurrently or in any other sequence to the loss, damage, illness, injury, death, cost or expense; or
- b) any action in controlling, preventing, suppressing, retaliating against, or responding to any act of **Terrorism**.

#### Pollution

**Claims** arising directly or indirectly from the discharge, dispersal, release or escape of **Pollutants** into or upon land, the atmosphere, or any water course or body of water.

#### Cyber

- 1. any of Your own loss, damage, costs, expense, fines, penalties, mitigation costs or any other first party amount caused by, resulting from or arising out of:
  - a) a Cyber Act;
  - b) any partial or total unavailability or failure of any **Computer System**;

provided the **Computer System** is owned or controlled by **You** or any other party acting on **Your** behalf in either case; or

c) the receipt or transmission of malware, malicious code or similar by **You** or any other party acting on **Your** behalf.

For the avoidance of doubt, this **Policy** excludes indemnity for any **Cyber Extortion Payment** arising out of a) b) or c) above.





- any loss, damage, liability, claim, costs, expense, fines, penalties, mitigation costs or any other amount directly or indirectly caused by, directly or indirectly resulting from or directly or indirectly arising out of any failure or interruption of service:
  - a) to You or any other party acting on Your behalf by an internet service provider, telecommunications provider or cloud provider but not including the hosting of hardware and software owned by You;
  - b) by any utility provider, but only where such failure of interruption of service impacts a Computer System owned or controlled by You or any other party acting on Your behalf;

except this exclusion shall not apply in respect of any failure or interruption of service caused by any actual or alleged negligent act, error or omission by **You**.

- 3. any loss, damage, liability, claim, costs, expense, fines, penalties, mitigation costs or any other amount for actual or alleged breach of **Data Protection Law** by **You** or any other party acting on **Your** behalf.
- 4. any costs of reconstituting or recovering lost, inaccessible or damaged documents owned or controlled by **You** or any other party acting on **Your** behalf in this **Policy** shall not apply to **Data**.

Except as expressly provided in this exclusion, or by other restrictions in this **Policy** specifically relating to the use of (or inability to use) a **Computer System**, no cover otherwise provided under this **Policy** is restricted solely due to the use of (or inability to use) a **Computer System**.

This exclusion takes priority over any other provision in this **Policy** however nothing in this exclusion restricts cover offered under the **Privacy Remediation Expenses** extension in the Policy.

For the purposes of this exclusion the following definitions apply:

**Computer System** means any computer, hardware, software, communications system, electronic device (including, but not limited to, smart phone, laptop, tablet, wearable device), server, cloud or microcontroller including any similar system or any configuration of the aforementioned and including any associated input, output, data storage device, networking equipment or back up facility.

**Cyber Act** means an unauthorised, malicious or criminal act or series of related unauthorised, malicious or criminal acts, regardless of time and place, or the threat or hoax thereof, involving access to, processing of, use of or operation of any **Computer System**.

**Cyber Extortion Payment** means any money, securities, funds (including bitcoin or other types of crypto currency or digital currency), or the fair market value of property, uncertificated securities or services, which has been paid or delivered by **You** or on **Your** behalf to attempt to terminate or end an event at 3 a), b) or c).

**Data** means information, facts, concepts, code or any other information of any kind that is recorded or transmitted in a form to be used, accessed, processed, transmitted or stored by a **Computer System**.

**Data Protection Law** means any applicable data protection and privacy legislation or regulations in any country, province, state, territory or jurisdiction which govern the use, confidentiality, integrity, security and protection of personal **Data**.

# Limits & GST

**Cover** under this **Policy** shall not exceed the **Policy Limit** for any one **Claim** or series of **Claims** (including **Covered Claims**) arising from the same or interrelated acts, errors or omissions. For the purposes of this **Policy**, all such **Claims** shall be deemed to have been made against **You** in the earliest **Period of Insurance** in which such a **Claim** is first made against **You** (or during which **You** first become aware of facts that might give rise to a **Claim**).

Where the same **Claim** is made against more than one of **You** then the limit is not increased by reason of the number of persons against whom the **Claim** is made.

# **Aggregate Policy Limit**

Subject to the above and the following qualifications, **We** will provide **Cover** to a maximum of twice the **Policy Limit** for all **Claims Covered** by this **Policy**.

# Aggregate Limit qualifications

To the extent permitted by law, if there is other insurance cover available to **You**, then subject to Section 45 of the *Insurance Contracts Act 1984* (Cth), **Cover** in excess of one **Policy Limit** (up to a maximum of twice the **Policy Limit**) is only available for so much of the liability (otherwise **Covered** by this **Policy**) which is not **Covered** by such insurance.

# Limit of Cover for Claim Investigation Costs

Where **Cover** is provided under this **Policy** for any **Claim**, then **Claim Investigation Costs** are payable in respect of that **Claim** in addition to the **Policy Limit** but only up to an amount equal to the **Policy Limit**. The aggregate amount **We** will pay in total for **Claim Investigation Costs** for or in respect of all **Claims Covered** by this **Policy** shall not exceed an amount equal to twice the **Policy Limit**.

# **Sub Limits**

If this **Policy** or the **Schedule** indicates any **Sub Limits** for specific types of **Cover** under this **Policy**, then the applicable **Sub Limits** and not the **Policy Limit** apply only to these **Claims**. These **Sub Limits** are included within and not in addition to the **Policy Limit**.





# **GST Input Tax Credits**

- a) Where and to the extent that We are entitled to claim an Input Tax Credit for a payment made under the Policy, then any monetary limit in the Policy on Our obligation to make such a payment, shall be net of Our entitlement to the Input Tax Credit.
- b) Where and to the extent that You are entitled to claim an Input Tax Credit for a payment required to be made by You as an Excess, then the amount of the Excess shall be net of Your entitlement to the Input Tax Credit.
- c) Where payment is made under this **Policy** for the acquisition of goods, services or other supply, **We** will reduce the amount of the payment by the amount of any Input Tax Credit that **You** are, or will be, entitled to under A New Tax System (Goods and Services Tax) Act 1999 (Cth) in relation to that acquisition, whether or not that acquisition is made.
- d) Where payment is made under this **Policy** as compensation instead of payment for the acquisition of goods, services or other supply, **We** will reduce the amount of the payment by the amount of any Input Tax Credit that **You** would have been entitled to under *A New Tax System (Goods and Services Tax) Act 1999* (Cth) had the payment been applied to acquire such goods, services or other supply.

# Claim Conditions - Part A

**You** have certain responsibilities that are set out in this section and in the **Policy**. These responsibilities also apply to any person that is **Covered** by the **Policy**.

If You do not meet these responsibilities, We may refuse to pay a Claim or Covered Claim or reduce Cover under the Policy. We may also decide to cancel the Policy if permitted in accordance with the provisions of the *Insurance Contracts Act 1984* (Cth).

The course of action We take when You fail to do any of these things will be considered in each circumstance based on what impact or effect Your failure to do so caused or contributed to the Claim or Covered Claim or changes Our liability under the Policy.

# Investigation, defence and settlement of Claims

#### We must be told about Claims

You must tell Us in writing about any Claims or losses as soon as reasonably possible and while this Policy is in force. If this is not done, Your right to Cover under this Policy may be affected.

# **Claims co-operation**

Each of You must:

- a) diligently do, and allow to be done, everything reasonably practicable to avoid or lessen **Your** liability in relation to a **Claim** (or **Covered Claim**) or loss otherwise **Covered** by this **Policy**; and
- b) as soon as reasonably possible give to **Us** all the help and information that **We** may reasonably require to:
  - (i) investigate, mitigate and defend a **Claim** or loss; and
  - (ii) determine **Our** liability under this **Policy**.

We will only request information and documents relevant to handling Your claim and We will explain why it is needed.

#### We can protect Our position

When **We** receive a notification of a **Claim**, or **Covered Claim**, then **We** can take whatever action **We** consider appropriate to protect **Our** position.

This does not, however:

- a) indicate that any of **You** is entitled to be **Covered** under this **Policy**; or
- b) prejudice **Our** rights under the **Policy** or at law.

#### We can manage the Claim (or Covered Claim) on Your behalf

#### We can:

- a) take over and defend or settle any **Claim** (or **Covered Claim**) in **Your** name; and
- b) claim in **Your** name, any right that **You** may have for contribution or indemnity.

**We** will act reasonably in exercising this right. **We** will keep **You** reasonably informed and updated with the progress of any such matter.

#### You must not admit liability for or settle any Claim (or Covered Claim)

You must not:

- a) admit liability for, or settle any Claim (or Covered Claim); or
- b) incur any Claim Investigation Costs without first obtaining Our written consent (which will not be unreasonably withheld). If Our prior written consent is not obtained, Your right to Cover under this Policy may be affected.





#### Your right to contest

If **You** elect not to consent to a settlement that **We** recommend and **You** want to contest or continue the dispute or legal proceedings, then **We** will only **Cover You** (subject to the **Policy Limit**) for:

- a) the amount We could have settled the matter for; less
- b) the relevant Excess specified in the Schedule; plus
- c) the **Claim Investigation Costs** calculated to the date **You** elected not to consent to the settlement.

#### **Senior Counsel**

Unless a Senior Counsel, that **We** and **You** both agree to instruct, advises that the **Claim** or **Covered Claim** should be contested, then to the extent permitted by law (subject to Section 43 of the *Insurance Contracts Act 1984* (Cth)) neither **We** nor **You** can require the other to contest any legal proceedings about a **Claim** if the other does not agree to do so.

In formulating his or her advice, Senior Counsel must be instructed to consider the economics of the matter, having regard to but not limited to:

- a) the damages and costs likely to be recovered; and
- b) the likely costs of defence; and
- c) Your prospects of successfully defending the Claim or Covered Claim.

The cost of Senior Counsel's opinion will form part of the **Claim Investigation Costs**.

If Senior Counsel advises that the matter should be or is appropriate to be settled and if the terms of settlement which **We** recommend are within limits which are reasonable (in Senior Counsel's opinion and in the light of the matters he/she is required to consider), then **You**:

- a) cannot (subject to the provisions herein under the heading "Your right to contest") object to the settlement; and
- b) will be required to pay the relevant **Excess** specified in the **Schedule** as soon as reasonably possible.

#### Payments to settle potential Claims

Any money **We** pay to settle anything which might give rise to a **Claim (**or **Covered Claim)**, is taken to be:

- a) a payment to settle a Claim (or Covered Claim); and
- b) a payment for the purpose of calculating the total of all **Claims (**or **Covered Claims)** under this **Policy**.

#### **Recovering money from Employees**

We will not recover any amount paid out in respect of a **Claim** or loss under this **Policy** from any of **Your Employees** or former **Employees** unless the **Claim** (or **Covered Claim**) arose from dishonest, fraudulent, criminal or malicious acts or omissions of such **Employee** or former **Employee**.

# Offsetting of costs & expenses You owe Us against what We owe You

If **We** incur costs or expenses above **Our** liability under the **Policy** for **Claim Investigation Costs**, then **You** will be required to pay whatever amount is above that liability as soon as reasonably possible after **We** ask for it.

We can offset that payment due from You against (and deduct that amount from) any amount We must pay to or on behalf of You under this **Policy**.

#### **The Excess**

- a) We only provide Cover (up to the Policy Limit) for that part of the Covered Claim above the Excess specified in the Schedule;
- b) There is no Excess for Claim Investigation Costs when We Cover You for the Covered Claim;
- c) Only one **Excess** is payable for any one **Claim** or series of **Claims** (including **Covered Claims**) arising from the same or interrelated acts, errors or omissions.

#### **Advancement of Claim Investigation Costs**

If **We** elect not to take over and conduct the defence or settlement of any **Claim**, then **We** will pay all reasonable and necessary **Claim Investigation Costs** provided that:

- a) We have not already denied indemnity under the Policy; and
- b) **Our** written consent is obtained prior to **You** incurring such **Claim Investigation Costs** (such consent not to be unreasonably withheld).

We reserve the right to recover any Claim Investigation Costs paid under this provision from You, in the event and to the extent that:

- a) **You** make an admission in writing of any fraudulent, dishonest, malicious or intentional conduct; or
- b) it is subsequently established, directly or indirectly, by admission, judgment or other final adjudication, that **You** were not entitled to **Cover** under this **Policy**.

#### Allocation

- a) If a Claim includes both matters which are Covered and matters which are not Covered by this Policy, then both You and We will allocate (based upon Your relative legal and financial exposures to matters Covered and matters not Covered by this Policy) any amounts which have been incurred by You or on Your behalf.
- b) If both **You** and **We** cannot agree on an allocation of such amounts incurred by **You** or on **Your** behalf then:
  - We will advance such portion of the Claim investigation Costs which We deem to be Covered under this Policy, unless and until a different and final allocation is mutually agreed upon between You and Us or is judicially determined.





- (ii) We may, in Our sole discretion, pay amounts (other than amounts for Claim Investigation Costs) which We deem to be Covered under this Policy, unless and until a different and final allocation is mutually agreed upon between You and Us or judicially determined.
- (iii) any allocation of damages, Claim Investigation Costs or other amounts which are mutually agreed upon between You and Us or judicially determined in accordance with this provision will be applied retroactively to such amounts notwithstanding any prior payment or advancement, as the case may be, to the contrary.
- (iv) any allocation or advancement of Claim Investigation Costs will not apply to or create any presumption with respect to the allocation of amounts in respect of a Claim, other than in respect of Claim Investigation Costs.

#### Disclosure of information to Us in respect of the Cover and the Claim (or Covered Claim)

The solicitors instructed by **Us** for any **Claim** (or **Covered Claim**) can disclose to **Us** any information that they may receive in that capacity, wherever and from whomsoever they obtain it and notwithstanding that they may also be representing **You** in respect of the notified circumstance or **Covered Claim**. By claiming under this **Policy**, **You** (and any person entitled to indemnity under this **Policy**) authorise such solicitors to disclose this information to **Us**.

# Additional Special Provisions for Misappropriation of Money, Dishonesty and Fraud

When the **Claim** under this **Policy** involves the theft or misappropriation of **Money** (excluding the theft or misappropriation from a trust account operated by the **Named Insured**):

- a) the **Cover** is subject to the **Policy Limit** for all such **Claims**; and
- b) the **Cover** is subject to the **Policy** terms and conditions for **Claim Investigation Costs**, including the Limit of Cover for Claim Investigation Costs; and
- c) for any Claim, or Claims (including Covered Claims) arising from one act, error or omission, the aggregate Cover under this Policy for Claims involving or arising from the theft or misappropriation of Money shall not exceed the Policy Limit; and
- the Named Insured will be required to pay only one Excess inclusive of Claim Investigation Costs for all Covered Claims involving or arising from the theft or misappropriation of Money arising from the one act, error or omission.

When the **Claim** under this **Policy** involves theft or misappropriation of **Money** from a trust account operated by the **Named Insured**, then **We** only provide **Cover**, if:

- a) the trust account was audited at least annually by a qualified independent accountant; and
- b) all cheques prepared on that trust account are required to be signed by a **Principal** or two authorised people;
- c) all electronic fund transfers are required to be authorised by a **Principal** and accounts which are accessible on line are reviewed at least weekly.

**You** must take and continue to take all reasonable precautions to prevent any **Claim** arising from fraud or dishonesty and continue to perform all the supervision, controls, checks and audits reasonably practicable to avoid or lessen a **Claim** arising from fraud or dishonesty.

**We** deduct from any money **We** pay for a **Claim** or loss arising from fraud or dishonesty.

- a) the amount of any money which **You** would have paid to the fraudulent, dishonest, criminal or malicious person the subject of **Cover** under this **Policy**, if they had not been fraudulent, dishonest, criminal or malicious; and
- b) the amount of any money of, or to which the person referred to in paragraph a) above is entitled, which **You** hold (if **We** can do so by law).

Notwithstanding express **Cover** extensions for vicarious liability arising from fraud or dishonesty of **Employees**, there is no **Cover** under this **Policy** to any person or entity the subject of **Cover** under this **Policy**, for any **Claim** or loss directly or indirectly based upon, or attributable to, or in consequence of any dishonest, fraudulent, criminal or malicious acts or omissions or conduct of which:

- a) any such person or entity had knowledge, or had reason to suspect, at or prior to the time of such acts or omissions; and
- b) failed to take any reasonable action to prevent.

There is no **Cover** under this **Policy** to any person who was a participant in any fraudulent or dishonest or criminal or malicious acts or omissions or conduct for any **Claim** arising from such acts or omissions or conduct.

For the purpose of this **Policy**, **Money** means local or foreign currency, coins, bank notes, cheques, travellers cheques, registered cheques, postal orders, money orders, negotiable instruments, bearer bonds or coupons, stamps and bullion.





# General Provisions -Part A

# **Premium Payment**

The **Cover We** provide in this **Policy** is subject to full payment of the Gross Premium as stated in the **Schedule**. Otherwise, any outstanding premium or part thereof may be deducted from the amount **We** pay **You**.

# **Cover Beneficiaries**

In so far as **Cover** is extended under this **Policy** to individuals and entities who are not a contracting party under this **Policy**, such **Cover** is subject to those individuals and/or entities (as the case may be) agreeing in writing within a reasonable time of notification to **Us** of the **Claim** or **Covered Claim**:

- a) to be bound by the terms, conditions, exclusions and limits of this **Policy**;
- b) to be bound by obligations of utmost good faith as if they were a contracting party; and
- c) to be liable individually, and together with You, for paying the Excess (or any other payment due to Us under this Policy) in respect of any Cover provided to them under this Policy.

# **Loss Prevention**

**You** shall, as a condition to **Cover** under this **Policy**, take all reasonable steps to prevent any act, error, omission or circumstance which may cause or contribute to any **Claim** or loss which may be **Covered** under this **Policy**.

# Other Insurance Which May Cover The Risk

You must as soon as reasonably possible advise Us in writing of any insurance already affected or which may subsequently be affected covering, in total or in part and whether absolutely or contingently, the liability, Claim, loss or Claim Investigation Costs, or any part of them, Covered by this Policy.

# Responsibilities and notification of change of material risk

- You must as soon as reasonably possible advise Us in writing of a material change in the risk, including but not limited to notifying Us if any of the following occurs during the Period of Insurance:
  - (i) undertaking activities that are materially different from the **Professional Services**;
  - any cancellation or suspension, or loss of or condition imposed, upon any licence, registration or other authority required by You to conduct the Professional Services; or
  - (iii) You being insolvent, bankrupt or in liquidation; or
  - (iv) a Run-Off Event.

- b) When **We** receive notification of a change, **We** may decide to either:
  - (i) continue **Cover** with no change to the premium payable;
  - (ii) reduce the premium payable and return any refund to the **You**;
  - (iii) charge You an additional premium (You can cancel the policy if the additional premium is not acceptable); or
  - (iv) cancel the **Policy** if permitted in accordance with the provisions of the *Insurance Contracts Act 1984* (Cth).
- c) It is important for **You** to know that **We** may make changes to this **Policy** as a result of a change in information. When there is a change, **We** will inform **You**.
- d) If **You** do not notify **Us** of a material change, **We** may refuse to pay a **Claim** or **Covered Claim** or reduce **Cover** under the **Policy**. **We** may also decide to cancel the **Policy** if permitted in accordance with the provisions of the *Insurance Contracts Act 1984* (Cth).
- e) The course of action We take when You fail to notify Us of a material change will be considered in each circumstance based on what impact or effect Your failure to do so caused or contributed to the Claim or Covered Claim or changes Our liability under the Policy.

#### The Proposal – Severability and Nonimputation

The **Proposal We** were given by or on **Your** behalf before this **Policy** commenced, is taken to be a separate **Proposal** for each natural person or entity **Covered** under this **Policy**.

If there is any incorrect fact or misstatement in the **Proposal** that relates to one of **You** who is a natural person then, for the purposes of this **Policy**, **We** do not attribute it to any other of **You** who was not aware of the incorrect fact or misstatement.

# Authority to accept notices & to give instructions

The person or entity first listed as the **Named Insured** in the **Schedule** is appointed as agent of:

- a) each of **You**; and
- b) any person or entity who is entitled to a benefit under this Policy (when they request Cover or suffer a loss under this Policy),

in all matters relating to this **Policy**, and to **Claims** or **Covered Claims** which are (or are to be) **Covered** by the **Policy**.

In particular (but without limitation) the person or entity first listed in the **Schedule**, as the **Named Insured**, is the agent for the following purposes:

 to give and receive notice of **Policy** cancellation, to pay premiums and to receive any return premiums that may become due under this **Policy**; and





- (ii) to accept endorsements or other notices provided for in this **Policy**; and
- to give instructions to solicitors or counsel that We appoint or agree to, and to receive advice from them and to act on that advice; and
- (iv) to consent to any settlement that We recommend; and
- (v) to do anything that We or Our legal advisers think might help with the procedures set out in this Policy for settling and defending Claims or Covered Claims; and
- (vi) to give Us information relevant to this Policy, which We can rely on when We decide whether to accept the risk, and set the Policy terms or the premium.

# **De-registration**

You must tell Us as soon as reasonably possible in writing if Your statutory registration or licence, (which you are legally required to hold to provide **Professional Services**) is cancelled, suspended or terminated or has had conditions imposed during the **Period of Insurance** specified in the **Schedule**.

# Payment in Australian dollars in Australia

All premiums and **Claims** must be paid in Australian dollars in Australia.

# Law of the Policy

This **Policy** is governed by the law of the Territory or State where the **Policy** was issued (which is specified in the **Schedule**). The courts of that place have jurisdiction in any dispute about or under this **Policy**.

# **Territorial & Jurisdiction Limits**

**Cover** under this **Policy** is not restricted by where anything giving rise to the **Claim** occurred. However, **Our Cover** is restricted in accordance with the Foreign Courts exclusion in this **Policy**.

# Schedule must be included

This **Policy** is only legally enforceable if it includes a **Schedule** issued by **Us**.

# **Several Liability**

The liability of an **Insurer** under this **Policy** is several and not joint with other **Insurers** party to this **Policy**. An **Insurer** is liable only for the proportion of liability it has underwritten.

An **Insurer** is not jointly liable for the proportion of liability underwritten by any other **Insurer**. Nor is an **Insurer** otherwise responsible for any liability of any other **Insurer** that may underwrite this **Policy**.

The proportion of liability under this **Policy** underwritten by an **Insurer** (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of the syndicate taken together) is shown in the **Schedule**.

In the case of a Lloyd's syndicate, each member of the syndicate (rather than the syndicate itself) is an **Insurer**.

Each member has underwritten a proportion of the total shown

for the syndicate (that total itself being the total of the proportions underwritten by all the members of the syndicate taken together). The liability of each member of the syndicate is several and not joint with any other members.

A member is liable only for that member's proportion.

A member is not jointly liable for any other member's proportion. Nor is any member otherwise responsible for any liability of any other insurer that may underwrite this **Policy**. The business address of each member is Lloyd's, One Lime Street, London EC3M 7HA. The identity of each member of a Lloyd's syndicate and their respective proportion may be obtained by writing to Market Services, Lloyd's, at the above address. Although reference is made at various parts in this clause to "this **Policy**" in the singular, where the circumstances so require this should be read as a reference to **Policy** in the plural. The **Insurers** bind themselves each and for their own part and not one for another. Each **Insurer's** liability under this **Policy** shall not exceed that percentage or amount of the risk shown against that **Insurer's** name.

# **Sanction Limitation and Exclusion**

No (re)insurer shall be deemed to provide **Cover** and no (re) insurer shall be liable to pay any **Claim** or provide any benefit hereunder to the extent that the provision of such **Cover**, payment of such **Claim** or provision of such benefit would expose that (re) insurer to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

# Cancelling the Policy -Part A

# You can cancel the Policy

You are entitled to cancel this **Policy** from the date **We** receive a written request to cancel the **Policy**, provided that any such cancellation is subject to the following terms:

- a) if a **Claim** has been paid under the **Policy** or if **You** have notified a **Claim** (or facts which may give rise to a **Claim**) under the **Policy** then no return premium is payable.
- b) if there has been no Claim made or notified under the Policy then We will be entitled to retain premium for pro-rata 'time on risk' subject to a minimum administration charge of \$250 plus applicable statutory charges.

#### We can cancel the Policy

- a) **We** may cancel this **Policy** at any time in accordance with the relevant provisions of Section 60 of the *Insurance Contracts Act 1984* (Cth), by giving notice in writing to **You** of the date from which cancellation is to take effect.
- b) We may deliver this notice to You personally, or post it by certified mail (to Your broker or to the address You last gave Us). Proof that We mailed the notice is sufficient proof that You received the notice.





- c) Under Section 60 of the *Insurance Contracts Act 1984* (Cth), **We** may cancel this **Policy** at any time where:
  - (i) it is in force by virtue of Section 58 of the *Insurance Contracts Act 1984* (Cth); or
  - (ii) it is an interim contract of general insurance.

After cancellation pursuant to this Clause, **We** will refund the premium for the time remaining on the **Policy**, less any non-refundable duties.

# How to read Part A of this Insurance Policy

#### Words with special meanings

Some of the words in this **Policy** wording have special meanings. These meanings can be found in Definitions. If a word has a special meaning, it appears in this **Policy** in bold type and with a capital letter. These words may appear without bold type in endorsements in the **Schedule**.

#### **Policy Interpretation**

Except where the context otherwise requires it:

- (i) the singular includes the plural and the plural includes the singular; or
- (ii) if a word or phrase is defined, its grammatical forms have a corresponding meaning; or
- (iii) words importing a gender include every other gender.

# Definitions

Whenever the following words are used in this **Policy** in bold type and with a capital letter, they have the special meanings set out below. These words may appear without bold type in endorsements in the **Schedule**.

#### **Civil Liability**

Liability for the compensatory damages, costs and expenses which a civil court orders **You** to pay on a **Claim** (as opposed to criminal liability or penalties). It includes the legal costs of the person making the **Claim**, for which **You** become liable.

# Claim (or Claims)

The receipt by You of:

- any originating process (in a legal proceeding or arbitration), cross claim or counter claim or third party or similar notice claiming compensation against You; or
- b) any written or verbal demand from a third party claiming compensation against **You**.

# **Claim Investigation Costs**

The reasonable and necessary legal costs and expenses (other than regular or overtime wages, salaries or fees of any of **You**) incurred by or on **Your** behalf with **Our** prior approval (which **We** will not unreasonably withhold) in the investigation, defence or settlement of any **Claim** or **Covered Claim** which is **Covered** by this **Policy** at the time the legal costs and expenses arise.

# **Compensatory Civil Penalties**

Means pecuniary penalties awarded in and under the laws of the jurisdictions of Australia and New Zealand, against:

- a) You for any civil offence; or
- b) **You** for a strict liability offence in connection with a breach of occupational health and safety law or regulation ("OH&S"),

but solely resulting from the conduct of the **Professional Services**.

# Cover (and 'Covered')

Indemnity under this **Policy**.

# **Covered Claim**

The:

- a) Claims, liabilities, losses, costs; or
- b) facts which may give rise to a **Claim**,

which We may Cover or agree to Cover under this Policy.

#### **Documents**

Documents of any nature including the electronically stored data, software or computer programs for or in respect of any computer system; but not including bearer bonds, coupons, bank notes, currency notes or negotiable instruments.

Loss or damage to **Documents** does not include:

- a) loss or damage (including rearrangement) to such electronically stored data, software or computer programs arising from any computer virus or malware or from any design or programming defect in any computer program or computer operating system; or
- b) normal wear and tear or the action of insects or rodents or other gradual process; or
- c) documents lost, damaged or mislaid outside of Australia or New Zealand.





# Employee

A natural person who is not a **Principal**, but who is or was, at the time the relevant act, error or omission giving rise to the **Claim**, a person who:

- a) is a party to a contract of service with the Named Insured and is or was remunerated by the Named Insured for that service; or
- b) is neither a party to a contract of service with the Named Insured, nor an independent contractor, but a party to a contract for services with the Named Insured for the provision of services to the Named Insured for reward; or
- c) a volunteer worker; or
- d) a student,

and in respect of a), b), c) and d) above is (or was) at the time of the act, error or omission which gave rise to the **Claim** under **Your** direct control and supervision in the provision of **Professional Services**.

# **Enquiry (or Enquiries)**

Any legal or quasi legal enquiry including coronial enquiry (into a matter arising out of the provision of **Professional Services** and such matter is the subject of and is not excluded from **Cover** under this **Policy**) in respect of which **You** are legally required to participate by reason of the fact that the body conducting the enquiry (including a regulatory, licensing or statutory body) has legal jurisdiction over **You** or any of **You** (either by reason of a statutory power or by reason of **Your** membership of a professional association which has the power to discipline its members).

# **Excess**

The part **You** will be required to pay of each **Covered Claim**.

# **Former Principal**

A person who has been, but is no longer:

- a) a **Principal** of **You**; or
- b) the Principal of any firm or incorporated body declared in the Proposal, which previously conducted the Professional Services which is now being conducted by the Named Insured.

#### Insurers

Means Certain Underwriters at Lloyd's.

# **Intellectual Property**

Copyright, design, patent, trade mark or moral right, including false attribution of authorship (under the *Copyright Act 1968* (Cth)).

# **Joint Venture**

An undertaking (regardless of what it is called) which the **Named Insured** carry on together with someone else who is not otherwise **Covered** under this **Policy**.

# **Known Circumstance**

Any fact, situation or circumstance of which:

- a) any of **You** was aware at any time before this **Policy** began or before this **Policy** was amended or endorsed; or
- b) a reasonable person in **Your** professional position would have thought, at any time before this **Policy** began or before this **Policy** was amended or endorsed,

might result in someone making an allegation against any of **You** in respect of a liability or loss that might be **Covered** by this **Policy** or any amendment or endorsement of this **Policy**.

#### **Named Insured**

Any person or entity expressly identified in the **Schedule** as the Named Insured.

# **Period of Insurance**

The 'Period of Insurance' specified in the **Schedule** – being the period between the inception date of this **Policy** and the expiry date of this **Policy** at 4.00 PM. The time being determined at the place where the **Policy** was issued.

# Policy

The insurance contract made up of:

- a) this document;
- b) the Schedule; and
- c) the endorsements, if any, contained or referred to in the **Schedule**.

# **Policy Limit**

The 'Policy Limit' specified in the Schedule.

# **Pollutants**

Any solid, liquid, gases or thermal irritant or contaminant, including but not limited to smoke, vapour, soot, fumes, acids, alkalines, chemicals and waste. Waste includes material to be recycled, reconditioned or reclaimed.

# **Principal**

A sole practitioner, a partner of a firm, or a director of a company, which firm or company is **Covered** by this **Policy**.

# **Privacy Remediation Expenses**

Reasonable and necessary expenses for:

- a) advertising or other media services;
- b) broadcast, electronic, printed, telecast or telephonic announcements, communications or notices; or
- c) public relation services,

incurred solely to comply with a law, ordinance or regulation concerning the notification of others consequent upon the potential or actual unauthorised access to or unauthorised use by another person of an individual's personal information which is not publicly available.





# **Professional Services**

The professional services undertaken by or on **Your** behalf and which are specified in the **Schedule** as **Covered** by this **Policy**. The performance of Professional Services by **You** includes, for the purpose of this **Policy**, acts, errors or omissions of **Your** agents or consultants while undertaking work which is reasonably incidental to the conduct by **You** of the Professional Services and for which **You** are liable. Such agents and consultants, however, are not **Covered** by this **Policy**.

# **Proposal**

The written proposal form (the date of which is specified in the **Schedule**) together with any other material which was given to **Us** by or on **Your** behalf, and relied on by **Us** to effect this **Policy**.

# **Publicity Campaign**

A publicity and/or public relations campaign designed and implemented by a public relations consultant.

# **Run-Off Event**

Any **Named Insured** which, during the **Policy Period**, ceases to exist or operate, or which is disposed of or merged with or acquired by another entity.

# Schedule

The Schedule to this **Policy** wording, which is issued by **Us**.

# **Senior Counsel**

A barrister in active practice who is entitled to use the postnominals KC or SC in any one or more superior court in the Commonwealth of Australia.

# Sub Limit(s)

The limit of **Cover** for each of the matters referred to in this **Policy** as being subject to a Sub Limit of **Cover**. If this **Policy** indicates any Sub Limits for specific types of **Cover** under this **Policy**, then the applicable Sub Limits and not the **Policy Limit** apply only to these **Claims**. These Sub Limits are included within and not in addition to the **Policy Limit**.

# Subsidiary

Any company or other incorporated entity which, at the commencement of the **Period of Insurance**, and by virtue of Australian law was, or is, either directly or indirectly a subsidiary of any incorporated body identified in the **Schedule**.

# Terrorism

Any act, or preparation in respect of action, or threat of action designed to influence the government, whether de jure or de facto, of any nation or any political division thereof, or in pursuit of political, religious, ideological, or similar purposes to intimidate the public or a section of the public of any nation by any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) de jure or de facto, and which:

- a) involves violence against one or more persons; or
- b) involves damage to property; or
- c) endangers life other than that of the person committing the action; or
- d) creates a risk to health or safety of the public or a section of the public; or
- e) is designed to interfere with or to disrupt an electronic system.

# You / Your

Each of the following, individually and jointly:

- a) each person, firm or incorporated body identified in the Schedule as a Named Insured and each Principal or Former Principal of any such firm or incorporated body; and
- any entity which is engaged in the provision of Professional Services and which is created and controlled, while this Policy is in force, by anyone identified in the Schedule as a Named Insured; and
- anyone who becomes a **Principal** of the **Named Insured** while this **Policy** is in force (but only in respect of work undertaken for or on behalf of the **Named Insured** firm or incorporated body); and
- d) any person, firm or incorporated body who is entitled to **Cover** under the terms of this **Policy** (as a beneficiary); and
- e) any Employee or former Employee.

#### We or Us or Our

Pacific Indemnity Underwriting Solutions Pty Ltd trading as Plus Indemnity ACN 606 511 639 (PLUS Indemnity) – on behalf of the **Insurers**.





# Policy B - Broadform Liability Policy

# The Cover We Provide

We will pay to **You** or on **Your** behalf all sums provided by the **Policy** which **You** shall become legally liable to pay as compensation for:

- a) Personal Injury;
- b) Property Damage; or
- c) Advertising Liability,

caused by an **Occurrence** during the **Period of Insurance** within the **Geographical Limits** as specified in the **Policy** and happening in connection with **Your Business**.

All cover provided under this **Policy** is subject to 'The Cover We provide' clause and all the **Policy** terms, conditions, exclusions and limits contained in or endorsed on this **Policy** and the payment of the Gross Premium stated in the **Schedule**.

# **Supplementary Payments**

We will pay in addition to the applicable Policy Limit:

- all expenses incurred by Us, all costs taxed against You in any suit We defend, and all interest on the entire amount of any judgement which occurs after the entry of the judgement and before We have paid or tendered or deposited in Court that part of the judgement which does not exceed the limit of Our liability thereon; and
- reasonable expenses incurred by You at Our request in assisting Us in the investigation or defence of any claim but excluding loss of earnings; and
- expenses incurred by You for the first aid to others at the time of an Occurrence for Personal Injury covered by this Policy.

We shall have the right and duty to defend any suit against You seeking compensation on account of such **Personal Injury** or **Property Damage** or **Advertising Liability** even if the allegations of the suit are groundless, false or fraudulent and may make such investigation and settlement of any claim or suit as **We** consider reasonably necessary. **We** shall not be obliged to pay any claim or judgement or to defend any suit after **We** have paid the **Policy Limit**.

# **Limit of Liability**

Our liability in respect of any one Occurrence shall not exceed the Policy Limit stated in the Schedule for Public Liability, Products Liability and Advertising Liability. All Personal Injury, Property Damage and Advertising Liability arising out of continuous or repeated exposure to substantially the same general conditions will be construed as arising out of one Occurrence and deemed to occur at the time of the first relevant event. Our total aggregate limit during any one Period of Insurance for all claims arising out of Products Liability and Advertising Liability only shall not exceed the Policy Limit. Provided that the Policy Limit in respect of Occurrences in the North America will be inclusive of Supplementary Payments and will apply in the aggregate to all claims in any one Period of Insurance.

# What is Not Covered

We shall not be liable to indemnify You in respect of:

# **Cyber Risks**

Liability for loss, damage or destruction arising, directly or indirectly, out of or in any way connected with or contributed to, or from a **Cyber Event**.

However, this exclusion will not apply to the extent any liability, loss, damage or destruction arises, directly or indirectly, out of or is in any way connected with or contributed to, or from **Your Internet Operations** where **Personal Injury** or **Property Damage** arises out of any material:

- a) which is already in print in support of **Your Products**, including but not limited to product use and safety instructions or warnings; and
- b) which is also published by You via Your Internet Operations.

Notwithstanding the above, **We** shall not be liable to indemnify **You** in respect of **Personal Injury** or **Property Damage** arising out of any other advice or information published by **You**, via **Your Internet Operations**, that is used for the purpose of attracting customers.

# **Employer's Liability**

- a) Liability for **Personal Injury** to any of **Your Employees** arising out of, or in the course of their employment in **Your Business**;
- b) Liability for **Personal Injury** to any person who is deemed to be **Your Employee** pursuant to any legislation relating to workers' compensation;
- Liability for claims which You are entitled to seek indemnity under any policy of insurance required to be taken out pursuant to any legislation relating to workers' compensation, whether or not You are a party to such policy of insurance; or
- d) Liability imposed by the provisions of any workers' compensation legislation or any industrial award or agreement or determination;





e) Any liability howsoever or whatsoever for claims related to or arising from **Employment Practices**.

Provided that exclusions a), b) and c) above do not apply to the extent that **Your** legal liability would not be covered under any such policy of insurance or fund set up pursuant to or required by any legislation relating to workers' compensation had **You** complied with **Your** obligations pursuant to such law.

# **Motor Vehicles**

#### Liability for:

- a) **Personal Injury** arising out of the ownership, operation or use of any **Vehicle** where such **Personal Injury** occurs in circumstances in which such **Vehicle** is required by law to have compulsory insurance against such **Personal Injury**, or where such insurance cover is in force; or
- b) **Property Damage** arising out of the ownership, operation or use by **You** of any **Vehicle** that is registered.

Provided that this exclusion shall not apply to **Vehicles** whilst being operated or used by **You** as a **Tool of Trade**.

# **Aircraft and Watercraft**

Liability for **Personal Injury** or **Property Damage** arising from the ownership, possession, operation, use or legal control by **You** of:

- a) any Aircraft; or
- b) any **Watercraft** or vessel exceeding eight (8) metres in length.

# **Electronic Data**

Loss of, damage to or destruction of any electronic data.

# **Property in Physical or Legal Control**

Liability arising out of or in any way connected with **Property Damage** to property which **You** own, lease, hire, is loaned or rented to **You**, or is otherwise in **Your** physical or legal control other than:

- a) premises or part of any premises (including the contents of such premises), leased or rented to You, or temporarily occupied by You for the purpose of the Business. This exclusion for "Property in Physical or Legal Control" does not extend to any liability where You have assumed the responsibility to effect or maintain insurance with respect to any premises referred to in this clause;
- b) premises temporarily occupied by You (including the contents of such premises), for the purpose of carrying out work in connection with the Business. This exclusion for "Property in Physical or Legal Control" does not extend to liability for physical damage to or destruction of any premises or contents on which You were or are working, if such physical damage or destruction arises from such work;

- any other property temporarily in Your possession for the purpose of being worked upon. This exclusion for "Property in Physical or Legal Control" does not extend to liability for physical damage to or destruction of that part of any property on which You were or are working, if such physical damage or destruction arises from such work;
- any Vehicle (including its contents, spare parts and accessories while they are in or on a Vehicle), not belonging to or used by You while such Vehicle is in a car park owned or operated by You, provided that You do not operate the car park for reward as a principal part of the Business;
- e) any other property not owned by **You** (and not referred to in a) - d) above), but temporarily in **Your** physical or legal care, custody or control, whether or not **You** have accepted or assumed legal liability for such property, subject to a maximum of \$500,000, or other higher amount stated in the **Schedule**, for anyone **Occurrence** and in the aggregate during any one **Period of Insurance**.

# **Faulty Workmanship**

Any liability for the cost of performing, completing, correcting or improving any work done or to be undertaken by **You**.

# **Damage to Your Products**

Liability for:

- a) physical damage to or destruction or loss of **Your Products** or any part of **Your Products** arising out of them or any part of them; or
- b) loss of use of any tangible property caused by physical damage to or destruction or loss of Your Products or any part of Your Products arising out of them or any part of them.

This exclusion does not apply to **Your Products** repaired, serviced or treated by **You** after **Your Products** were originally sold, supplied or distributed by **You**.

# **Product Recall and Repair**

Liability for damages claimed for the withdrawal, inspection, repair, replacement or loss of use of **Your Products**.

# **Aircraft Products**

Any liability arising out of the selling, leasing, hiring or manufacture and/or supply of parts and/or products that are used with **Your** knowledge in **Aircraft** or any aerial device.





# **Contractual Liability**

Liability for **Personal Injury** or **Property Damage** or **Advertising Liability** to the extent such liability has been assumed under an agreement unless such liability:

- a) would have attached in the absence of such agreement; or
- b) is specifically allowed by **Our** written endorsement; or
- c) is assumed by **You** under a warranty of fitness or quality, or is implied by law, in respect of **Your Products**.

# **Agreement Limiting Rights**

Any claim under the **Policy** if **You** have entered into any agreement which excludes or limits a right which **You** may have against any party. Subject to the *Insurance Contracts Act, 1984* (Cth), **We** will not be liable for any claim under the **Policy** to the extent of such exclusion or limitation.

# **Professional Errors and Omissions Liability**

Liability for the rendering of or failure to render professional advice or service by **You** or error or omission connected therewith, but this exclusion does not apply to the rendering or failure to render professional medical advice by **Medical Persons** employed by **You** to provide first aid and other medical services on **Your** premises.

# **Libel and Slander**

Liability arising out of the publication or utterance of a libel or slander:

- a) made prior to the Period of Insurance; or
- b) made by **You** or at **Your** direction with the knowledge of its falsity; or
- c) related to advertising, publishing or printing, broadcasting or telecasting activities conducted by or on behalf of **You**.

# **Fines and Punitive Damages**

Liability for fines, penalties, liquidated damages, punitive damages, exemplary damages, or aggravated damages.

# Loss of Use

The loss of use of property which has not been physically damaged or destroyed flowing from:

- a) a delay in or lack of performance by or on **Your** behalf of any contract; or
- b) the failure of any products to meet the level of performance, quality, fitness or durability expressly or impliedly warranted or represented by **You**.

# Pollution

- a) Liability for Personal Injury, Property Damage or Advertising Liability caused by or arising directly or indirectly out of the actual, alleged or threatened discharge, dispersal, release or escape of smoke, vapours, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon any property, land, the atmosphere or any watercourse or body of water (including groundwater) but this exclusion does not apply if the actual discharge, dispersal, release or escape:
  - (i) is neither reasonably expected nor intended by **You**; and
  - (ii) occurs outside of North America; and
  - (iii) is the consequence of a sudden and instantaneous cause which occurs outside of **North America** and takes place at a clearly identifiable point in time during the **Period of Insurance**.
- b) Liability for any costs or expenses incurred in the preventing, removing, nullifying, or cleaning up any discharge, dispersal, release or escape as described in a) above, unless such costs or expenses are consequent upon an unexpected, unintended sudden and instantaneous cause which takes place at a clearly identifiable point in time during the Period of Insurance and results in Personal Injury, Property Damage or Advertising Liability and is not otherwise excluded by this Policy; or Provided that Our total aggregate liability during any one Period of Insurance in respect of all claims arising out of such Personal Injury, Property Damage or Advertising Liability or such costs or expenses shall not exceed the Policy Limit stated in the Schedule.

# Asbestos

Liability for **Personal Injury**, **Property Damage** or **Advertising Liability** caused by, arising out of, or in connection with, the use or presence of asbestos.

# Nuclear

Liability for **Personal Injury** or **Property Damage** of whatsoever nature directly or indirectly caused or contributed to by or arising from ionising radiation, or contamination by radioactivity from nuclear fuel or from any nuclear waste. For the purpose of this exclusion combustion shall include any self-sustaining process of nuclear fission.

# Silica

Liability for **Personal Injury** or **Property Damage** of whatsoever nature directly or indirectly caused by, or alleged to be caused by or contributed to, in whole or in part, by or arising out of the presence, ingestion, actual, alleged, threatened or suspected inhalation or absorption of **Silica** or **Silica Related Dust**.



# War

Liability for **Personal Injury** or **Property Damage** directly or indirectly caused by or in consequence of war, invasion, act of foreign enemy, hostilities (with or without the declaration of war), civil war, rebellion, insurrection, military or usurped power.

# Terrorism

Liability for **Personal Injury** or **Property Damage** directly or indirectly caused by or contributed to, by, or arising from or happening through or in connection with any act of **Terrorism**.

# **Advertising Liability**

Liability for Advertising Liability arising from:

- a) offences committed prior to the Period of Insurance; or
- b) offences made at the direction of **You** with knowledge of the illegality or falsity thereof; or
- c) breach of contract, other than misappropriation of advertising ideas under an implied contract; or
- d) incorrect description of the price of Your Products, goods or services, infringement of trade mark, service mark or trade name by use thereof as the trade mark, service mark or trade name of Your Products, goods or services sold, offered for sale or advertised, but this exclusion does not apply to titles or slogans; or
- e) failure of **Your Products**, goods or services to conform with advertised performance, quality, fitness or durability; or
- f) any of **Your** business where the primary occupation is advertising, broadcasting, publishing or telecasting.

# **Product Recall**

Any costs incurred in withdrawing or recalling any products (including any costs involved in inspecting, repairing or replacing) because of any known or suspected defect or deficiency.

# **North American Jurisdiction**

- a) Legal proceedings brought within North America;
- b) The enforcement of any judgment or award obtained within or determined pursuant to the laws of **North America**; or
- c) Legal proceedings in which the laws of **North America** are applicable even if only in a limited respect.

This Exclusion does not apply to claims resulting from the acts, errors or omissions of an employee of the **Named Insured** who normally resides in Australia while such employee is temporarily travelling on behalf of the **Named Insured** outside Australia.

# **Other Insurance**

Claims or losses for which cover is provided or available under the accompanying 'Part A - Professional Indemnity Policy' of this **Policy**.

# Sanctions

Liability in respect of which and to the extent that such cover, payment, service, benefit and/or any **Business** or activity of **Yours** would violate any applicable trade or economic sanctions, law or regulation.

# **Electromagnetic Fields**

Any liability of whatsoever nature directly or indirectly caused by, in connection with or contributed to by or arising from electromagnetic fields (EMF) or electromagnetic interference (EMI).

# **Specific Products and Substances**

**We** will not be liable under this **Policy** in respect of any liability of whatsoever nature directly or indirectly caused by, in connection with or contributed to by or arising from the application or use of:

- a) polychlorinated biphenyls including polychlorinated biphenyl generated dibenzofurans and dioxins;
- b) per-and poly-fluoroalkyl substances (PFSA) including perfluorooctanoic acid (PFOA) and perfluorooctane sulphonic acid (PFOS); or
- c) any product containing glyphosate, atrazine, dicamba, neonicotinoids, paraquat and chlorpyrifos.

# **Claims Provisions - Part B**

# **Claims Control**

**You** must fully and promptly comply with all of **Our** reasonable requests for assistance and cooperation in relation to a claim on the **Policy**, including:

- a) supplying **Us** with all information and assistance **We** may reasonably require;
- b) allowing **Us** to negotiate, defend or settle a claim against **You**:
  - (i) in **Your** name and on the **Your** behalf; or
  - (ii) in the name of and on behalf of any other party covered by the **Policy;**

however, **We** will not settle any claim against any party covered by the **Policy** without the consent of that party, such consent not to be unreasonably withheld or delayed;

- c) sending to **Us** any claim, writ, summons, or full details of other relevant legal or other proceedings such as an impending prosecution or inquest **You** receive or become aware of; and
- d) as far as possible, preserve any product, appliance, plant or other items which might prove necessary or useful as evidence until **We** have had a reasonable opportunity of inspection.





**You** shall not, without **Our** prior written consent, which will not be unreasonably withheld or delayed, admit or repudiate liability, negotiate, or make any offer, promise or payment in connection with any claim against it or **Occurrence**.

We shall be entitled, but not obligated, to take over and conduct in Your name, the defence or settlement of any claim against You or to prosecute in Your name at Our own expense and for its own benefit any claim for indemnity or damages or otherwise against any persons.

We will, whenever reasonably practical, inform You of the progress of any defence or prosecution We have elected to take conduct of, and/or consult with You as to its interests or concerns in relation to any claim, defence or prosecution, but You agree that We will have ultimate discretion in the conduct and settlement of any proceedings or claim it has elected to take conduct of, save that We will not settle a claim against You without Your consent, such consent not to be unreasonably withheld or delayed.

Where **We** do not elect to take over conduct of the defence or settlement of any claim which is covered or, if sustained, would be covered, under the **Policy**, we have the right to:

- be provided with all such information as we reasonably require;
- b) be kept fully informed as to all matters relating to or concerning the investigation, defence or settlement of the claim and the right to receive copies of all relevant documentation relating thereto; and
- c) associate effectively with You in the defence, investigation and the negotiation of any settlement. No settlement is to be entered into without Our prior written consent, such consent not to be unreasonably withheld or delayed.

# **Discharge of Liabilities**

We may at any time pay to You in respect of all claims against You arising directly or indirectly from the one Occurrence the amount of the liability or such other amount specified in respect thereof (after deduction of any sum or sums already paid by Us which sum or sums would reduce the amount of Our unfulfilled liability in respect thereof) or any lesser sum for which the claim or claims can be settled and upon such payment, and notwithstanding anything else to the contrary, We shall relinquish conduct or control of and be under no further liability under the Policy in connection with such claim or claims except for costs charges or expenses recoverable from You in respect of the period prior to the date of such payment (whether or not pursuant to an order made subsequently) or incurred by Us or by You with Our written consent prior to the date of such payments.

# **Reasonable Care and Loss Risk Management**

#### You shall:

- a) take all reasonable precautions to:
  - (i) prevent **Personal Injury**, **Property Damage** or **Advertising Liability**; and
  - (ii) prevent the manufacture, sale or supply of defective products; and
  - (iii) comply with all statutory obligations, by-laws or regulations imposed by any public authority for the safety of persons and property,
- b) at **Your** own expense take reasonable action to trace, recall or modify any products containing any defect or deficiency which defect or deficiency **You** have knowledge of or has reason to suspect.

# **Cross Liabilities**

Where more than one party comprises **You** each of the parties shall be considered as a separate and distinct unit and the word **You** shall be considered as applying to each of **You** in the same manner as if a separate policy had been issued to each of the said parties provided that nothing in this clause shall result in the increase of **Our** liability under this **Policy** in respect of any **Occurrence** or **Period of Insurance**.

# **Subrogation**

In the event of payment under this **Policy** to or on behalf of **You**, **We** shall be subrogated to all **Your** rights of recovery against all persons and organisations and **You** shall execute and deliver instruments and papers and do all that is necessary to assist in the exercise of such rights.

# **Goods and Services Tax**

Where **We** make a payment under this **Policy** for the acquisition of goods, services or other supply We will reduce the amount of the payment by the amount of any Input Tax Credit **You** are, or will be, or would have been entitled to under *A New Tax System* (*Goods and Services Tax*) *Act 1999* (Cth), in relation to that acquisition, whether or not that acquisition is actually made. Where **We** make a payment under this **Policy** as compensation instead of payment for the acquisition of goods, services or other supply, **We** will reduce the amount of payment by the amount of any Input Tax Credit that **You** would have been entitled to under *A New Tax System* (*Goods and Services Tax*) *Act 1999* (Cth) had the payment been applied to acquire such goods, services or other supply.





# General Provisions - Part B

# **Alteration of Risk**

- a) You must provide Us with immediate written notice of every change which materially varies any of the facts or circumstances existing at the commencement of this Policy that comes to Your knowledge, which will also be deemed to include the knowledge of any person whose knowledge would in law be Your knowledge; and
- b) If **You** do not provide such notification before the happening of an **Occurrence** giving rise to a claim under this **Policy** then, subject to the *Insurance Contracts Act 1984* (Cth), **We** may refuse to pay a claim, either in whole or in part.

# **Inspection and Premium Adjustment**

We shall be permitted but not obligated to inspect Your property and operations at any time. Neither Our right to make inspections nor the making thereof nor any report thereon shall constitute an undertaking on behalf of You or for Your benefit or others, to determine or warrant that such property or operations are safe.

We may examine and audit Your books and records at any time during the **Period of Insurance** and extensions thereof and within three (3) years after the final termination of this **Policy**, as far as they relate to the subject matter insured. If the first or renewal premium for the **Policy** or part thereof shall have been calculated on estimates furnished by You, then You shall keep an accurate record containing all particulars relative thereto and shall at all times allow Us to inspect such records. The **Named Insured** shall within thirty (30) days after the expiry of each **Period of Insurance** furnish to Us such particulars and information as We may require. The premium for such period shall thereupon be adjusted and any difference paid or allowed to You as the case may be subject to receipt and retention of any minimum premium charged by Us.

#### **Other Insurances**

If **You** make a claim under this **Policy** in respect of an **Occurrence** recoverable under this **Policy** which **Occurrence** is or may be covered in whole or in part by any other insurance, then **You** must advise **Us** of the full details of such other insurance when making a claim under this **Policy**. Subject to the *Insurance Contracts Act 1984* (Cth), **We** reserve the right to seek contribution from the other insurer(s).

# **Insurance Arranged By Principal**

If **You** enter into an agreement with any other party (who for the purpose of this clause is called the "Principal") pursuant to which the Principal has agreed to arrange a policy of insurance which is intended to indemnify **You** for any loss or liability then **We** will (subject to the terms and conditions of this **Policy**) only indemnify **You** for loss or liability not covered by the policy of insurance provided by the principal.

# **Cover Beneficiaries**

In so far as cover is extended under this **Policy** to individuals and entities who are not a contracting party under this **Policy**, such cover is subject to those individuals and/or entities (as the case may be) agreeing in writing within a reasonable time of notification to **Us** of an **Occurrence**:

- a) to be bound by the terms, conditions, exclusions and limits of this **Policy**; and
- b) to be bound by obligations of utmost good faith as if they were a contracting party; and
- c) to be liable individually, and together with You, for paying the Excess (or any other payment due to Us under this Policy) in respect of any cover provided to them under this Policy.

# The Proposal – Severability and Nonimputation

The **Proposal We** were given by **You** or on **Your** behalf before this **Policy** commenced, is taken to be a separate **Proposal** for each natural person or entity covered under this **Policy**.

If there is any incorrect fact or misstatement in the **Proposal** that relates to one of **You** who is a natural person then, for the purposes of this **Policy**, We do not attribute it to any other of **You** who is a natural person and who was not aware of the incorrect fact or misstatement at the time it was made.

# Authority to accept notices & to give instructions

The person or entity first listed as the **Named Insured** in the **Schedule** is appointed as agent of:

- a) each of You; and
- b) any person or entity who is entitled to a benefit under this **Policy** (when they request cover or suffer a loss under this **Policy**),

in all matters relating to this **Policy**, and to **Occurrences** which are (or are to be) covered by the **Policy**.

In particular (but without limitation) the person or entity first listed in the **Schedule**, as the **Named Insured**, is agent for the following purposes:

- to give and receive notice of **Policy** cancellation, to pay premiums and to receive any return premiums that may become due under this **Policy**; and
- (ii) to accept endorsements or other notices provided for in this **Policy**; and
- to give instructions to solicitors or counsel that We appoint or agree to, and to receive advice from them and to act on that advice; and
- (iv) to consent to any settlement that We recommend; and
- (v) to do anything that We or Our legal advisers think might help with the procedures set out in this Policy for settling and defending claims or covered claims; and





(vi) to give Us information relevant to this Policy, which We can rely on when We decide whether to accept the risk, and set the Policy terms or the premium.

#### **Premium Payment**

The cover **We** provide in this **Policy** is subject to full payment of the Gross Premium as stated in the **Schedule**. If full payment of the Gross Premium is not made, there is no cover.

#### **All Payments in Australian Dollars**

All premiums and claims must be paid in Australian dollars in Australia.

#### Law of the Policy

This **Policy** is governed by the law of the Territory or State where the **Policy** was issued (which is specified in the **Schedule**). The courts of that place have jurisdiction in any dispute about or under this **Policy**.

#### **Insurance Contracts Act**

Nothing contained in this **Policy** shall be construed to reduce or waive either **Your** or **Our** privileges, rights or remedies available under the *Insurance Contracts Act 1984* (Cth).

# Schedule must be included

This **Policy** is only legally enforceable if it includes a **Schedule** issued by **Us**.

# Cancelling the Policy -Part B

# You can cancel the Policy

You are entitled to cancel this **Policy** with effect from the date **We** receive a written request to cancel the **Policy**. However, **We** will be entitled to retain premium for pro-rata 'time on risk', plus any non-refundable duties.

# We can cancel the Policy

- a) **We** may cancel this **Policy** at any time in accordance with the relevant provisions of section 60 of the *Insurance Contracts Act 1984* (Cth), by giving notice in writing to **You** of the date from which cancellation is to take effect.
- We may deliver this notice to You personally, or post it by certified mail (to Your broker or to the address You last gave Us). Proof that We mailed the notice is sufficient proof that You received the notice.
- c) Under section 60 of the *Insurance Contracts Act 1984* (Cth), **We** may cancel this **Policy** at any time where:
  - (i) it is in force by virtue of section 58 of the *Insurance Contracts Act 1984* (Cth); or
  - (ii) it is an interim contract of general insurance.

After cancellation pursuant to this Clause, **We** will refund the premium for the time remaining on the **Policy**, less any non-refundable duties.

# How to read Part B of this Insurance Policy

#### **Policy Interpretation**

Except where the context otherwise requires it:

- a) the singular includes the plural and the plural includes the singular;
- b) if a word or phrase is defined, its grammatical forms have a corresponding meaning;
- c) words importing a gender include every other gender.

# Words With Special Meaning

Whenever the following words are used in Part B - Broadform Liability Policy of this **Policy** in bold type and with a capital letter, they have the special meanings set out below. These words may appear without bold type in endorsements in the **Schedule**.

#### **Advertising Liability**

means:

- a) libel, slander or defamation;
- b) infringement of copyright or of title or slogan;
- c) piracy or unfair competition or idea misappropriation under an implied contract; or
- d) invasion of privacy,

committed or alleged to have been committed during the **Period** of **Insurance** in any advertisement, publicity article, broadcast or telecast and arising out of **Your** advertising activities or any advertising activities conducted on **Your** behalf in the course of advertising **Your Products**, goods or services.

#### Aircraft

means any vessel, hovercraft, craft or thing designed to transport persons or property in or through the air or space.

#### **Business**

means the business stated in the **Schedule** and shall include the activities of any canteen, social, sports, welfare and /or child care organisation or first aid, medical, fire or ambulance services.

# **Computer Virus**

means an executable program or computer code segment that is self-replicating, requires a host program or executable segment in which it can be contained, and which destroys or alters the host, program or other computer code or data, causing undesired program or computer system operation.





#### **Cyber Event**

means any Occurrence in any way connected with:

- a) an IT Network; or
- b) Computer Virus.

#### **Excess**

means the amount payable by **You** in respect to each **Occurrence** and includes all 'Supplementary Payments'.

#### **Geographical Limits**

#### means:

- a) anywhere in the world except North America;
- b) North America, but only with respect to:
  - overseas business visits by any of Your directors, partners, officers, executives or employees, who are non-resident in North America, but not where they perform manual work in North America.
  - (ii) **Products** exported to **North America** without **Your** knowledge.

#### **Internet Operations**

#### means

- a) transfer of computer data or programmes by use of electronic mail systems by You including for the purpose of this definition only, part-time and temporary staff, contractors and others within Your Business whether or not such data or programmes contain any malicious or damaging code, including but not limited to Computer Virus, worm, logic bomb, or trojan horse;
- b) access through Your network to the world wide web or a public internet site by You including for the purpose of this definition only, part-time and temporary staff, contractors and others within Your Business;
- access to Your intranet (meaning internal company information and computing resources) which is made available through the world wide web for Your customers or others outside Your Business; and
- d) the operation and maintenance of **Your** website.

#### **IT Network**

means any computer hardware (or components thereof), software (or components thereof), communication system networks, Internet Operations, websites whosoever hosted, online or offline media libraries, data, or other peripheral devices. **Medical Persons** 

means medical doctors, medical nurses, dentists and first aid attendants.

#### **Named Insured**

means the entity or natural person specified in the **Schedule** as the Named Insured.

#### **North America**

means United States of America or Canada or their respective territories and protectorates.

#### Occurrence

means an event including continuous or repeated exposure to substantially the same general conditions, which causes **Personal Injury** or **Property Damage** or **Advertising Liability** none of which is expected or intended from **Your** standpoint.

#### **Period of Insurance**

means the duration of this **Policy** as stated in the **Schedule**.

#### **Personal Injury**

means:

- a) bodily injury, death, sickness, disease, disability, shock, fright, mental anguish or mental injury;
- b) false arrest, false imprisonment, malicious prosecution and humiliation;
- c) libel, slander, defamation of character;
- d) wrongful entry or wrongful eviction or other invasion of the right of private occupancy;
- e) assault and battery not committed by or at **Your** direction unless committed for the purpose of preventing or eliminating danger to persons or property,

which occurs during the Period of Insurance.

#### **Policy Limit**

means the amount(s) specified as such in the Schedule.

#### Policy

means the insurance contract made up of:

- a) this document; and
- b) the Schedule; and
- c) the endorsements, if any, contained or referred to in the **Schedule**.





#### **Products Liability**

#### means Personal Injury or Property Damage:

- a) caused by any defect, or the harmful nature of any of **Your Products**; or
- resulting from any defect or deficiency in any direction or advice given at any time or intended to be given by You concerning the use or storage of Your Products.

#### **Property Damage**

means:

- a) physical damage to or destruction or loss of tangible property which occurs during the **Period of Insurance** and any loss of use of that property resulting there-from; or
- b) loss of use of tangible property which has not been physically damaged or destroyed or lost which is caused by physical damage to or destruction or loss of other tangible property which occurs during the **Period of Insurance**.

#### Proposal

means the written proposal form (the date of which is stated in the **Schedule**) together with any other material that was given to **Us**, and relied on by **Us** to effect this **Policy**.

# **Public Liability**

means liability covered by this **Policy** but does not include **Products Liability**.

#### Schedule

means new **Policy** schedule, renewal schedule or endorsement schedule issued by **Us**.

#### Silica

means silicon dioxide, occurring in crystalline, amorphous and impure forms, silica particles, silica dust or silica compounds.

#### **Silica Related Dust**

means a mixture or combination of **Silica** and other dust or particles.

#### Terrorism

means an act, which may include but is not limited to an act involving the use of force or violence and/or threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or government(s) which from its nature or context is done for, or in connection with, political, religious, ideological or ethnic or similar purposes or reasons, including the intention to influence any government and/ or to put the public, or any section of the public, to fear.

#### **Tool of Trade**

means any **Vehicle** which has a tool or plant forming part of or attached to or used in connection with it while such tool or plant is engaged on a work site, but does not include:

- a) Vehicles whilst in transit to or from any worksite; or
- b) Vehicles used for transport or haulage.

#### Vehicle

means any type of machine on wheels or on caterpillar tracks made or intended to be propelled other than by manual or animal power.

#### Watercraft

means any vessel, craft or thing made or intended to float on or in or travel on or through or under water.

#### We or Us or Our

Pacific Indemnity Underwriting Solutions Pty Ltd trading as Plus Indemnity ACN 606 511 639 (Plus Indemnity) - on behalf of Zurich Australian Insurance Limited (Zurich), ABN 13 000 296 640 - AFSL No. 232507.

#### You or Your

means each of the following to the extent set forth below:

- a) the Named Insured;
- all subsidiary companies (now or hereafter constituted) of the Named Insured whose place of incorporation is within Australia and whose business falls within the definition of Your Business;
- c) any director, executive officer, employee, partner or shareholder of the **Named Insured** or of any company designated in paragraph b) above, but only while acting within the scope of their duties in such capacity;
- d) any Principal, not being the Named Insured, but with whom the Named Insured has entered into a contract for work and provided their interests are required to be insured jointly by the Named Insured and then only to the extent required by such contract, and only in respect of work performed as part of the Business.

For the purposes of this definition 'Principal' shall mean any person with whom the **Named Insured** has entered into a written contract or agreement to do any work or provide any services in connection with the **Business**.

#### **Your Products**

means anything, including any packaging or container thereof (after it has ceased to be in **Your** possession or control) manufactured, grown, extracted, produced, processed, assembled, constructed, erected, installed, repaired, serviced, treated, sold, supplied, resupplied or distributed by **You**.